



# Stockton Public School

Quality education for life in a safe, caring environment.

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NSW Department of Education  
10 Clyde Street Stockton NSW 2295

## Stockton Public School Enrolment Policy

8 February 2018

### Introduction

The Education Reform Act 1990 requires students between the ages of six and fifteen to be enrolled at a government or non-government school, and to attend school on each day that instruction is provided.

- Parents may seek to enrol their child at a school of their choice.
- Children are entitled to be enrolled at the government school that is designated for the intake area in which their child's home is situated and that the child is eligible to attend.
- No person will be discriminated against in enrolment on the grounds of their sex, age, race, religion or ethnicity.

### Enrolment Ceiling and Buffer

The enrolment ceiling at the beginning of the school year will be based on 11 permanent classrooms with a buffer to accommodate local enrolments arriving through the year.

Therefore, our enrolment ceiling at the beginning of the year is 282. The enrolment buffer at the beginning of the year is 16 places kept to accommodate local students arriving throughout the year. Places in the buffer will not be offered to non-local students. Therefore, at the beginning of the year once enrolments reach 266, enrolment will not be offered to non-local students.

After the February census date, the number of permanent classes established will determine the enrolment ceiling. A buffer to accommodate local enrolments arriving throughout the year will also be determined. Places in the buffer will not be offered to non-local students. Therefore, once the enrolment capacity is reached, enrolment will not be offered to non-locals. If the enrolment ceiling after census date is based on 10 permanent classes. The ceiling would be 264 with a buffer of 16 students to accommodate local enrolment arriving throughout the year. Therefore, once enrolments reach 248, enrolment will not be offered to non-local students.

If a non-local child is enrolled in Kindergarten at the commencement of a year, parents need to understand siblings will only be enrolled if enrolment capacity allows at the time of an enrolment application.

Anticipated enrolment numbers are due to the Department in late August for the following school year. After anticipated numbers have been determined, the school is in a position to consider non-local enrolments for the following school year.

### Stockton Public School Intake Zone

A map of the Stockton Public School intake zone is located in the Enrolment tab on the school website under this policy or by using the School Finder website.

### Placement Panel

If it is determined that some enrolment spaces are available for non-local students but demand exceeds the number available, a placement panel will be formed to consider all non-local applications. The placement panel will be comprised of the Principal (or nominee), a staff member and a school community member (nominated by the P & C).

The placement panel determines the criteria for considering applications and ranks each non-local application. Enrolment spaces available are then offered to the nominated non-local students based on the decisions of the placement panel. This is in line with department policy. Parents are provided with an explanation of placement panel decisions.

### **Criteria for Non-Local Enrolment Applications**

- Siblings already enrolled at the school.
- Enrolment in Stockton Public School Preschool.
- Medical reasons.
- Special interests and abilities – children wishing to access special programs.
- Proximity and access to the school – where parents work in the area and/or the local school is not a viable alternative.
- Compassionate circumstances.
- Structure and organisation of the school – students who wish to access programs that differ from their local school.
- Student welfare interests of the child.

### **Waiting Lists**

Waiting lists may be established for non-local students. Parents should be advised if their child is to be placed on a waiting list. Waiting lists are current for one year.

### **Appeals**

Where a parent wishes to appeal against the decision of the placement panel, the appeal is made in writing to the Principal.

### **Additional Information**

If a family's current residential address is in the current intake zone, and they move outside the school's intake zone, younger siblings cannot be offered enrolment if no spaces are available for non-locals.

High Schools also have an intake zone. Regardless of the primary school a student attends, non-local students can only be considered for enrolment at a high school if spaces are available for non-local students.

**Tracey Frazer  
Principal  
8 February 2018**